

REASONABLE ACCOMMODATION REQUEST FORM FOR STUDENTS

A. Questions to clarify accommodation requested.

What specific accommodation are you requesting?

If you are not sure what accommodation is needed, do you have any suggestions about what options we can explore?

Yes

No

If yes, please explain.

Is your accommodation request time sensitive?

Yes

No

If yes, please explain.

B. Questions to document the reason for accommodation request.

What, if any, classroom/lab function are you having difficulty performing?

What, if any, school resource are you having problems accessing or utilizing?

What limitation(s) are interfering with your ability to perform in the classroom/lab environment?

How long will you require the accommodation? _____ Year(s) _____ Month(s) _____ Day(s)

Have you had any accommodations in the past for this same limitation?

Yes

No

If you are requesting a specific accommodation, how will that accommodation assist you?

C. Other.

Do you have any supporting documentation

Yes

No

Please provide any additional information that might be useful in processing your accommodation request.

Supporting documentation, if any, should accompany this form:

Apprentice Name (Print)

Signature

Date

Return this form to the South Texas Electrical JATC Training Director

Approved by _____ Rejected by _____ Effective _____ Expired _____